Introduction

Through continuous learning and practical experience, I have gained diverse skills in project management, problem-solving, communication, and teamwork.
My dedication to growth has honed my adaptability and attention to detail, allowing me to tackle challenges effectively and excel in any role.

THEODORE BROOKS

TECHNICAL PROJECT MANAGER / SCRUM MASTER

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/IN/TEDRBROOKS

About Me

VALUES

- I provide value in everything I do!
- Possess a strong work ethic and a growth mindset.
- Excel at professional communication and building connections with colleagues.
- Building strong relationships with peers is crucial for gaining their trust within the team.

INTERESTS

- I enjoy cycling, playing music, and socializing.
- Practicing yoga, meditation, and breathwork to enhance well-being through physical and mental practices.
- Developing exciting health and wellness YouTube video ideas.
- I am eager to share my knowledge and make a positive impact on others.

THEODORE BROOKS

Encouraging and interacting through high energy and technology

20+ YEARS OF EXPERIENCE IN IT

I am a skilled professional with expertise in managing migrations and improving business processes. I possess strong leadership and customer service skills, excel at problem-solving and coaching, and collaborate effectively with colleagues.

18 WEEK TPM BOOT CAMP GRADUATE

I have gained comprehensive training and practical experience in technical project management, allowing me to effectively lead teams and deliver successful projects on time and within budget.

Why project management?

Encouraging and interacting through high energy and technology

My Message

I encourage others to be their best through mentoring and caring. I share my experiences and inspiration though engaged conversations that can be insightful and even funny. I am technical and aspire to be magical in any environment that I am in.

I add extreme value in everything I do

I consistently deliver exceptional results and add value through a strong work ethic, commitment to excellence, and thorough problem-solving skills. My attention to detail and focus on improvement help achieve optimal outcomes.

What I'm looking for

Development and Infrastructure Technical Environments

Development and Infrastructure technical environments.

Working in an highly engaged environment full of wonderful people that want to create an incredible outcome.

Relaxed and flexible. High performance with results. I strive to Impact metrics that matter by delivering results.

Experience, Tools and Skills

Experience

SDLC

Software Development Lifecycles in both Resource Planning and ABL Environments.

Agile

Various Agile frameworks including SCRUM and KANBAN.

Hybrid

Scrumban, and Hybrid techniques that can be adopted in any environment.

Servant Leadership

Prioritizing others' needs, creating a supportive environment, and empowering team members to reach their full potential.

IT Infrastructure

With decades of practical IT experience, I possess expert judgement in decision-making and analytical techniques.

Tools, Skills, and Competencies

Software Tools

Jira, Confluence, Trello, Word, Excel, MS Project, Visio, Publisher, Planner, and ToDo

Communication

Communicate effectively through both written and verbal means and practice active listening.
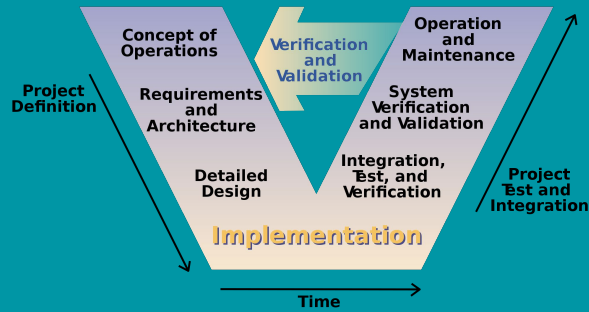
Team Management

Motivate and inspire teams, cultivate relationships within and outside the team.
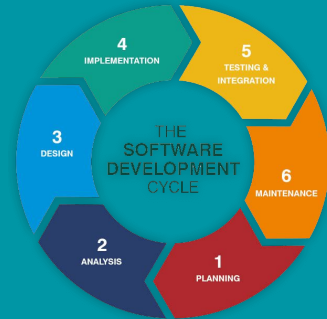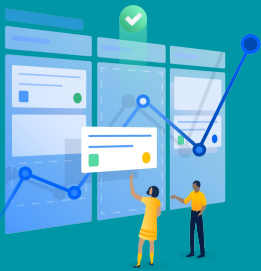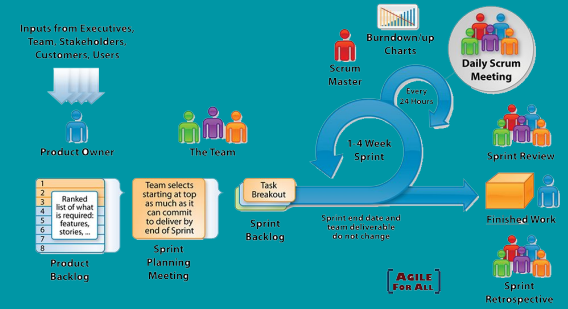
Technical Competence

Understand and integrate relevant project management tools and processes.

Execution

Drive scope development and management and leverage strong organizational skills.

Projects

Types of projects I've worked on

Agile

Hybrid

Waterfall

Impossible Pets

Impossible Pets website development.

To provide grooming, pet-sitting and daycare services website that is functional to the business needs of the customer.

Pharmacy Checkout Software

Provide a private and secure check-out system for customers to pay for medications from their smartphone.

Maintain an order history for customer reference.

Identify products that are eligible to be paid for by a health savings account.

NewPassPro Mobile App

NewPassPro Mobile Application for Android and iOS.

NewPassPro application saves passwords easily for the beginner or the advanced user in both websites and any other application needed.

Agile Scrum Project Showcase

DESCRIPTION

Introduce Agile Scrum to an organization. This was a complex process requiring a well-planned approach that involved coaching and educating the team, defining roles and responsibilities, setting up the infrastructure, conducting the first sprint, reviewing, and adaptation.

SKILLS

Discovery, analytics, Coaching, communication, education planning, execution and documentation.

TOOLS/SOFTWARE

Microsoft 365 Suite and Atlassian Jira/Confluence.

Ways I've solved the problem

CHALLENGE

To introduce and adopt Agile Scrum into the organization's resource planning software.

APPROACH

Careful planning and execution through understanding the company's culture and fining the best approach to execute successfully.

SOLUTION

Required a gradual and incremental approach, and was important to be patient and persistent. Also, to continuously monitor the progress of the team.

IMPACT

The result was a significant improvement in productivity, quality, collaboration, and satisfaction to customers and leadership.

Lessons Learned

WHAT WENT WELL

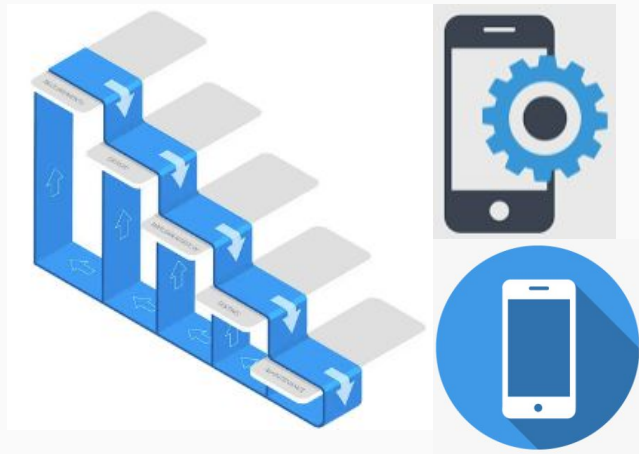We really had excellent communication and were able to achieve the tasks on time.

WHAT DID NOT GO WELL

Implementing Scrum and refining the backlog presented challenges, as did promoting the framework to upper management.

WHAT WAS IMPROVED

Was able to overcome obstacles by methodically addressing each item, discussing them thoroughly, and achieving the desired outcome.

NewPassPro Mobile App

DESCRIPTION

NewPassPro Mobile Application for Android and iOS

The NewPassPro application saves passwords easily for the beginner or the advanced user in both websites and any other application needed.

SKILLS

Discovery, analytics, Waterfall PLC, SDLC, communication, education planning, execution and documentation.

TOOLS/SOFTWARE

Microsoft 365 Suite and Atlassian Jira/Confluence.

Ways I've solved the problem

CHALLENGE

Current market need for an app that helps to save password information for websites and applications.

APPROACH

This project will create the first release of NewPassPro. All ages (8+) will use NewPassPro to save password information for websites and applications.

SOLUTION

Produce the following MVP Features:
1. Password list
2. Multi Factor Authentication
3. Ad display

IMPACT

The result was a provided a functional first release of NewPassPro within the project scope requirements and budget.

Lessons Learned

WHAT WENT WELL

We were able to complete our objectives on time, with minimum scope creep and no budget variance.

WHAT DID NOT GO WELL

What should or should not be in the risk register causing false-positive results from stakeholders

WHAT WAS IMPROVED

Always consider any extra percentage that the contractor is asking for and identify the regular hours vs the overtime hours.

Contact me

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